



CITY OF EL MONTE

ADDENDUM NO. 4

ADDENDUM DATE: FEBRUARY 7, 2013

TO: ALL PROSPECTIVE BIDDERS (SENT VIA EMAIL)

FROM: MICHELLE MARQUEZ -RILEY, P.E. LEED A.P., CITY ENGINEER.

PROJECT

TITLE/DESCRIPTION: RAMONA CORRIDOR TRANSIT CENTER ACCESS PROJECT

SUBJECT: ADDENDUM NO. 4

This ADDENDUM NO.4 relates to the above-referenced **Ramona Corridor Transit Access Project** (hereinafter, the "Project") which will be undertaken by the City of El Monte. This Addendum No. 4 shall be considered part of the bid documents, and provides the following revisions:

The purpose of this Addendum is to make modifications and clarifications to the following items. No additional changes to proposal due date of February 28, 2013 have been made:

Add to – Section 1.1, GENERAL REQUIREMENTS, p. 1, 2nd paragraph.

This RFP is a solicitation for proposals only, and is neither intended, not to be construed as, an offer to enter into an agreement or engage in any formal competitive bidding or negotiation pursuant to any statute, ordinance, rule, or regulation.

Revise – Section 1.1, CONSULTANT SELECTION, p. 1

EVALUATION PROCESS & CONSULTANT SELECTION

Proposals will be evaluated by an Evaluation Panel. Depending on the quality and quantity of proposals received, a short list of no more than five (5) proposers may be developed with oral presentations to follow.

Selection of the firm will be through a review and scoring process. Ranking of the proposals will be based on the following scoring criteria:

	<u>Maximum Possible Points</u>
Compliance with Request for Proposal:	10
Project understanding/Pre-proposal field review:	20
Methodology and management approach:	10
Experience and performance on similar projects:	20
Qualifications of Project Manager and Support Personnel:	20
Schedule detail, duration, and Schedule Control:	10
Quality Control/Quality Assurance Procedures:	10
TOTAL POINTS:	100

Consultants should thoroughly address the above selection criteria to receive the maximum possible points. Upon completion of scoring and ranking process, the highest scoring firm will be invited to negotiate rates/fees/mark-up for the final Scope of Services. If negotiations with the highest scoring firm reach an impasse, negotiations will be terminated with the firm and the next highest scoring firm will be invited to negotiate fees and, if necessary, repeated until negotiations are successful. In the event that additional elements, changes, or enhancements to existing elements contained in this RFP may be required, the City reserves the right to negotiate these changes to be incorporated in the work product.

Add to – Section 1.3, CONTENT OF THE PROPOSAL, Item I Proposal Statement, p.2, before signature block.

I HAVE READ, UNDERSTOOD, AND AGREED TO ALL STATEMENTS IN THIS REQUEST FOR PROPOSAL AND ACKNOWLEDGE RECEIPT OF ALL ADDENDUMS/AMENDMENTS AS WELL AS TO THE TERMS, CONDITIONS, AND ATTACHMENTS REFERENCED.

Delete and Replace– Section 3.2, SCOPE OF SERVICES, Deliverables, p. 7, Second paragraph.

In addition to Preliminary Design requirements identified as 20% design completion, the Consultant shall prepare and submit design packages at 50%, 85%, and final (100%) design milestones. Deliverables shall also include a checklist or other tracking mechanism to list applicable regulatory agency requirements that should be considered at each design phase and incorporate coordination and review periods with all applicable agencies. The Consultant shall consolidate all plan review comments provided and various stages to ensure compliance or justification for alternate design at subsequent submittals. The consultant shall ensure that the project plans and specifications proceed in accordance with requirements and plan review comments identified at each design milestone. Failure to address plan review comments or requirements will result in re-submittal of design package deliverable.

Add to - Section 3.2, SCOPE OF SERVICES, Item 4(G), Construction Phasing & Detour, p. 10.

Construction Phasing and Detour plans will require extensive coordination with interested agencies including, but not limited to, City Fire Department, City Planning Department, and Metro. The consultant shall ensure that proposed Phasing and Detour plans incorporate proposed road closures and haul routes and shall ensure that these proposed activities are identified at preliminary (20% design) as well as subsequent design submittals to ensure agency conditions are identified and incorporated into the final plans and specifications.

Based on plan review comments from interested agencies, the Consultant shall recommend Community Involvement Activities for consideration and approval by the City Planning Department.

Add to - Section 3.2, SCOPE OF SERVICES, Item 4(H), Traffic Management Plan,..., p. 10.

Construction traffic and haul routes shall be incorporated into updated Traffic Impact Analysis

Add to – Section 3.2, SCOPE OF SERVICES, Item 4(K) Pump Facility Modification Plans..., p. 11

Although referenced in the Project Study Report Equivalent (Exhibit A) as a design assumption and, with the exception of the tunnel ramps, It is unlikely that a sump pump will be required for adjacent drainage flows. As such, the consultant shall assume that only a sump pump will be required for runoff captured within the tunnel itself.

Delete and Replace– Section 3.2, SCOPE OF SERVICES, Item 9, Environmental and Water quality Compliance, p. 12, Second paragraph

The Consultant shall ensure that design plans and specifications incorporate compliance with current National Pollutant Discharge Elimination System (NPDES) permit requirements to include, but are not limited to, construction (California General Permit, Order No. 2009-0009) and post-construction (Municipal Storm Water and Urban Runoff Discharges, Order No. 01-182) requirements. In addition to MS4 permit requirements, the consultant shall prepare all necessary water quality management plans to include preliminary erosion control plans, a Storm Water Pollution Prevention Plan (SWPPP), and additional Permit Registration Documents (PRDs) at design phase. Furthermore, the Consultant shall ensure that the final construction documents include implementation of water quality management plans and further documentation and monitoring requirements at construction phase.

**Delete and Replace– Exhibit “C” Cost Summary Form
(Attached)**

Dated: February 7, 2013

CITY OF EL MONTE

A handwritten signature in black ink, appearing to read 'Michelle Marquez-Riley', with a stylized flourish at the end.

MICHELLE MARQUEZ-RILEY, P.E., LEED A.P.
CITY ENGINEER

Attachment: Exhibit C

END OF ADDENDUM NO. 4